Interim Program Review as a Portfolio Tool

Gary F Stevens

And

Karen Krause

NAVY MEDICINE
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Learning Objectives

- Why we are doing Interim Program Reviews (IPR)
- What projects\systems need an IPR
- How to Complete an IPR
- Future state

Why require IPRs

- To efficiently and effectively manage the Navy Medicine Information Management/Information Technology (IM/IT) systems and projects as well as the *funding* associated with those systems

Benefits

- Providing a central repository of standard Program Management information that will allow transparency across the enterprise for leadership, the governance boards, and outside NAVMED agencies.
- Help to eliminate excessive and/or redundant data calls to the regions due to taskings from leadership, the governance boards, and outside NAVMED agencies.
- Ability for the governance boards to prioritize based off standard data elements for resource purposes
- Provides standards formats for reporting of information

What systems need an IPR?

- Short answer: Everything
- The goal is to have every system/application/project, regardless of location, to have and IPR
  - Manage by execption
  - Currently we are focused on Enterprise systems/applications and “Special Interest Items” (SII)
  - SII – are mainly items that have been through the CMWG that we are keeping tabs on or items that are moving towards multi-service

Reporting Timeline

- IPRs will be collected from Echelon II, III and IV levels on a quarterly basis. Reporting through the IPRs of ALL programs will be done in the first month of each quarter about the previous quarter's activities:
  - October – Reports 4th quarter FY activities
  - January – Reports 1st quarter FY activities
  - April – Reports 2nd quarter FY activities
  - July – Reports 3rd quarter FY activities

How to Complete an IPR

Overall

- IPR template is made up of 3 slides
  - Summary Slide
    - Basic overview of the item with an executive summary of the “Stoplight assessment”
  - Cost, Schedule and Risk Information
    - The primary focus of this slide is execution year activities
  - Business Operations Cost & Schedule Summary
    - The primary focus of this slide is future planning

Metrics

Cost Scale	
Green	+ 5% of budgeted amount
Yellow	+ 10% of Budgeted amount
Red	> 10% of Budgeted amount

Schedule Scale	
Green	Slip of < 15 days
Yellow	Slip of 15-30 days
Red	Slip of > 30 Days

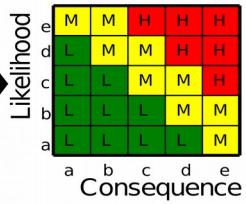
DoD Risk Assessment Model

Risk Assessment Process

Assessment Guide

Level	What is the Likelihood the Risk Event will Happen?
a	Remote
b	Unlikely
c	Likely
d	Highly Likely
e	Near certainty

Process Variance refers to deviation from best practices. Likelihood/Probability refers to risk events.



Risk Assessment

- R HIGH – Unacceptable. Major disruption likely. Different approach required. Priority management attention required
- Y MODERATE – Some disruption. Different approach may be required. Additional management attention may be needed.
- G LOW – Minimum impact. Minimum oversight needed to endure risk remains low.

Level	Technical Performance	And /or	Schedule	And /or	Cost	And/ or	Impact on Other Teams
a	Minimal or no impact		Minimal or no impact		Minimal or no impact		None
b	Acceptable with some reduction in margin need dates		Additional resources required; able to meet		<5%		Some Impact
c	Acceptable with significant reduction in margin		Minor slip in key milestones; not able to meet need date		5-7%		Moderate Impact
d	Acceptable; no remaining margin		Major slip in key milestone or critical path impacted		7-10%		Major Impact
e	Unacceptable major program milestone		Can't achieve key team or		>10%		Unacceptable

Summary Slide

Program Name

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Title:

Description:

PM Scope:

Customers;

Program IDs:

- DADMS (all applicable)
- DHP SIRT
- BIN

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Assumptions & Dependencies

- Assumptions
- Dependencies

2

Project Status Summary

Overall:

Cost:

Schedule:

Risk:

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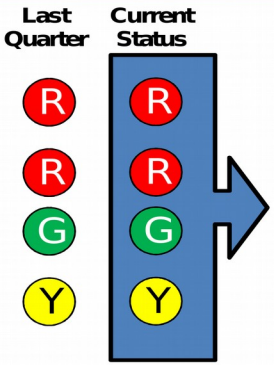

Explanation of Project Status Summary

- Overall
- Cost
- Schedule
- Risk

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Cost, Schedule and Risk Information

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Cost G

Current Variance $21K 6.1% Green
Est. Variance at Completion -$1K -0.1% Green

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Budget	74	133	211	277	348	432	537	640	755	868	986	1,094
Actual	38	156	229	297	369							
Projected						453	549	651	764	872	987	1,092
Variance	(36)	23	19	20	21	21	11	11	9	4	1	(1)

Key Cost Elements

		Quantity	FY11 Cost	FY12 Cost
Hardware				
Software				
IA	IATO			
	ATO			
FTE	Civ			
	CTR			

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Schedule (Briefing date plus 12 months) G

Milestones	Planned	Projected	Actual

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Risks and Issues Y

Risk	Response	
		Y
		Y
		Y
		Y

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Business Operations Cost (DHP) & Schedule Summary

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Business Operations Cost (DHP) & Schedule Summary

Key:
Decision Point
Activity Duration
Activity Name

	FY09				FY10				FY11				FY12				FY13				FY14				FY15				FY16			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Milestones & Phases																																
Development																																
Test & Evaluation																																
Technical Reviews																																
Contracts																																
Deployment (Sites)																																
Sustainment Activities																																

O&M								
PROCURMENT								
RDT&E								
TOTAL	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
CONTROLS								
DELTA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Future State

Future State

- The plan is to automate the IPRs by having a PM tool that will be kept up to date at all times
- Rather than a data call, M6 will “Manage by exception” by selecting SII that is published through the governance boards to prepare those programs for briefing as needing

Contact Information

- Presenter’s name
- Presenter’s email
- Presenter’s telephone #

Questions

Back Up

Definitions